

FRANKIE JENSEN

STAGE MANAGER (SHE/HER)

CONTACT

📞 (510) 474-8649

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🌐 francesca-stagemanager.com

SKILLS

- Intermediate Music Reading
- Managing Casts of 50
- Working with Children
- Working with Consumables
- Weapon Handling
- Microsoft Office Suite
- Stage Combat Experience
- Conversational ASL
- QLab Proficiency
- Vectorworks Proficiency
- Fly Rail Operation
- Convention Floor Experience
- SAP
- Disney Verbiage and Processes
- Co-Pilot
- RBS Budgeting
- AOP Budget Tracking

CERTIFICATIONS

- Valid Real ID Driver's License
- US Passport
- CPR/First Aid Trained



EMPLOYEMENT

Disney Live Entertainment

2025-26

Production Assistant Intern @ DLR (6 month internship, extended to 1 year.)

- Coordinated all entertainment aspects for specials events throughout the Disneyland Resort.
- Took and distributed meeting notes and assisted in identifying next steps and risk factors for several projects at a time.
- Maintained and updated budgets for high visibility and complicated projects, and built budgets for smaller scale retail and park events.
- Worked with multiple departments throughout the Resort to ensure the quality and success of their entertainment needs.

PCPA- Pacific Conservatory Theatre

2024

2024 Stage Management Summer Internship

ASM: Cabaret, Little Shop of Horrors, The Agitators

- Ensured a culture of collaboration by monitoring Cast and Crew's focus, punctuality, morale, safety, and comfort both in the rehearsal room and backstage
- Tracked and maintained paperwork for props and scenery.
- Set up and reset the rehearsal room.
- Was on book, notated blocking, gave line, and wrote line notes for actors.
- Partnered with AEA Stage Managers and Cast Members, demonstrating trusted and respected team member qualities
- Ran backstage for tech rehearsal and performances.

Ohlone College Theatre

2021 - 2023

Stage Manager: Frankenstein, Little Shop of Horrors, Rent, Everybody Dance Now! (Dance Production), Spectramotion (Dance Production)

- Ran the rehearsal room, tech rehearsals, and performances.
- Called light, sound, rail, projection, special effect, and transition cues verbally and with cue lights for tech and performances.
- Created and distributed schedules for cast, crew, and production team.
- Maintained the production team shared drive with updated paperwork and information.
- Ensured safety and collaboration in all elements of production through clear communication, patience, and confidence.
- Fostered a welcoming and enjoyable workspace, while also retaining concentration and focus.



EDUCATION

Technical Theatre Conservatory

2023 - 2025

PCPA- Pacific Conservatory Theatre

AA in Theatre Arts for Transfer with a Certificate in

2021 - 2023

Live Event Management

Ohlone College